

MEMORANDUM FOR: Deputy Director (Administration)

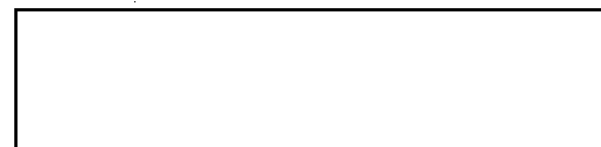
7 May 1951

1. The Joint Congressional Committee on Reduction of Nonessential Federal Expenditures has issued a report on the use of furniture and supplies in the Government.

2. Highlights of the report are indicated below:

- a. Immediate steps should be taken to preclude nonessential purchases, use of expensive furniture where less costly items will do, and to preclude abuses of contract purchase requirements in the name of emergency.
- b. Temporary emergency agencies have manifested a tendency to over-indulge in expensive furniture.
- c. The closest vigilance of executive authorities and congressional committees is requested on this subject.

3. It is suggested that the matter of demanding for and use of Class A furniture within this Agency be mentioned at the Assistant Directors' Meeting.



Assistant Deputy Director
Administration

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*Noted by Mr. Wolf & mentioned to
A.D.s. File in "Furniture" file.*

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